

General Services Office 33 Nine Elms Lane London SW11 7US

13th January, 2021

## Subject: Health Insurance for Local Staff in Hamilton, Bermuda

The Embassy of the United States of America in London requires health insurance coverage for the locally employed staff of the US Consulate General in Hamilton, Bermuda. The Embassy encourages prospective offerors to offer off-the-shelf plans that meet at least the minimum benefit levels required in this solicitation.

Please note this solicitation is not ready to be issued as of this date. The Embassy of the United States in London will launch the solicitation on the beta. SAM.gov website when it is available.

The anticipated performance period is for a base year, with four one-year option periods, if exercised by the Government. All responsible sources may submit a quotation, which will be considered.

The Government may award the contract based on the initial offer without discussion. The resultant contract will be a firm fixed price type contract.

The Government is planning a pre-quotation conference and the date for this conference will be in the solicitation.

All contractors have to be registered in the SAM (System for Award Management) Database <a href="https://www.sam.gov">https://www.sam.gov</a> prior to contract award pursuant to FAR provision 52.204-7. Therefore, prospective offerors are encouraged to register prior to the submittal of quotations/proposals.

The guidelines for registration in SAM are also available at:

## https://www.fsd.gov/fsd-gov/learning-center-system.do?sysparm\_system=SAM

To register in SAM, a DUNS number and a NCAGE code are required. If you do not have this information, it has to be obtained before registering. There is no cost involved, neither in obtaining the numbers, nor registering in SAM.

## **Electronic Submission/Responses:**

This opportunity allows for electronic responses. Please submit your offer prior to the response date and time.

Posted: 13th January 2021 for 40 days